

**DEPARTMENTS OF FRENCH
(SCHOOL OF LANGUAGES)**

**ADMISSION INTO THE MASTER OF ARTS (M.A) PROGRAMME IN
CONFERENCE INTERPRETING
2020 / 2021 ACADEMIC YEAR**

I. ENTRY REQUIREMENTS

- A good first degree, at least Second Class Lower Division (in any subject) or its equivalent.
- In addition, applicants, will be interviewed.

Nature of Programme and Duration

The Master of Arts in Conference Interpreting is a 24-month (or 4-semester) professional interpreter-training programme leading to the award of M.A. in Conference Interpreting. The new academic year will begin tentatively in **October 2020** and will be run on FULL-TIME and RESIDENTIAL/ NON-RESIDENTIAL/VIRTUAL basis.

II. LANGUAGE REQUIREMENTS

In addition to the above Entry Requirements, candidates should take note of the following Language Requirements:

The active languages offered on the programme are English and French. Candidates may present other working languages (Spanish, Portuguese, Arabic). The applicant shall have:

EITHER

Language Combination Option I

a. one language A – (First active language - Language of Highest Competence & Intuition) into which they shall interpret from the language(s) B (and/or C) and

b. one language B (Second active language - Language of High Competence) into which they shall interpret from the language A. Applicants should have spent at least one year in a country in which language B is widely spoken; alternatively

c. one language B and one language C.

OR

Language Combination option II

a. one language A (Active language - Language of Highest Competence & Intuition) into which they shall interpret from the languages C and

b. two languages C (Passive Languages – Languages of good level of proficiency) from which they shall interpret into the language A.

Evaluation of Applications:

Candidates who meet the above requirements may submit, in addition to the filled Application Form:

- A detailed CV;

- An application letter stating reasons for applying for the programme and indicating their languages
A, B and/or C.
 - Transcripts and certificate of undergraduate study (translated into English if original language is not English)

Applications that are lacking one of these will be rejected.

Eligible applicants will be admitted to the Programme subject to passing an Oral Interview

For candidates with combination A and B, Preference will be given to applicants who meet two of the following criteria:

- have spent a considerable period of time in a country of their language B (several years)
- have daily contact with their language B (bilingual family, constant use at workplace)
- have a degree in their language B

This will be taken into consideration in assessing the acceptability of the application submitted.

III. COMPETITIVE ENTRANCE EXAMINATION & INTERVIEW

The Competitive Entrance Examination & Interview will take place **between 19th and 25th September 2020 via Zoom**

FURTHER INFORMATION

For further information about the MACINT programme, please contact the Head, Department of French on +233 248638903 or by email: french@ug.edu.gh copy to schachu@ug.edu.gh.

IV. HOW TO APPLY

University of Ghana application e-voucher can be obtained by Ghanaian applicants for GH¢ 200.00 at the following banks: Zenith Bank, Universal Merchant Bank, Ecobank, HFC Bank, Agricultural Development Bank, Unibank, Ghana Commercial Bank, Prudential Bank and Fidelity Bank. Applicants should follow carefully the instructions on the voucher when completing the ONLINE APPLICATION FORM.

Applicants who did not graduate from the University of Ghana must submit the following documents online (Scan and Attach):

- Bachelors' Degree Certificate and Transcript (for those applying for Masters' Degree programmes)
- Masters' Degree Certificate and Transcript (for those applying for PhD programmes)
- Three referees' reports are required (provide the details of the referees online)
- PhD applicants should attach their Research Proposals to the application (Not more than Four pages)

The transcript should be scanned into one PDF or WORD document and attached to the application.

Applicants who graduated from this university should scan and attach only their certificates to their applications. **NOTE THAT NO APPLICATION WILL BE PROCESSED WITHOUT THE CERTIFICATE.** The originals will be required during interviews.

All applicants who graduated from the University of Ghana from 1996 to date should indicate their 'STUDENT IDENTITY NUMBERS' on their forms before submission.

INTERNATIONAL APPLICANTS AND GHANAIS APPLYING FROM ABROAD

This category of applicants should use the following links to access the online application form for completion and submission: <https://apply.ug.edu.gh/admissions/graduate/login>

All applicants are expected to pay to the University a non-refundable application processing fee of US\$110.00. This fee can be paid directly or wire transferred into the

UNIVERSITY OF GHANA ECOBANK ACCOUNT.

All foreign students should make their payments as follows:

- Account Name: University of Ghana Fees Collection (FOREX) – For payments in Ghana
- Account Name: University of Ghana Fees Collection (FOREIGN) – For payments outside Ghana

Account No.: 0161094409780403; Swift Code: ECOCGHAC

The third payment option is the Secure online payment platform using Visa Card and MasterCard.

The pay-in-slips together with applicants' certificates and transcripts should be scanned and attached to the application form before submission. The transcript should be scanned into one PDF or WORD document and attached to the application.

Note that no application will be processed without proof of payment of the fee.

APPLICATION FEES

Cost of E-voucher for Ghanaian Applicants is GH¢ 200.00

International Applicants and Ghanaians applying from abroad: US\$110.00

All further enquiries should be sent to the addresses below:

The School Administrator

School of Graduate Studies

University of Ghana

Legon.

0303966098, 0545462159, 0570231039

E-mail: sgsadmissions@ug.edu.gh

ALL APPLICANTS MUST ENSURE THAT THEIR ON-LINE APPLICATIONS ARE CORRECTLY FILLED AND RECEIPT ACKNOWLEDGED ON SUBMISSION. ENSURE THAT CORRECT ADDRESSES AND TELEPHONE NUMBERS ARE PROVIDED. YOU MUST ALSO PRINT AND KEEP A COPY OF THE APPLICATION MATERIALS SUBMITTED ONLINE. THIS WOULD BE NEEDED DURING REGISTRATION IF ADMITTED.

KINDLY NOTE THE FOLLOWING DEADLINE AND ADHERE TO IT STRICTLY

THE DEADLINE FOR SUBMISSION OF THE ON-LINE APPLICATION FOR THE MACINT PROGRAMME IS FRIDAY, 18th SEPTEMBER, 2020.

TUITION AND OTHER FEES FOR 2019-20 (FIRST YEAR ONLY) ARE INDICATED BELOW TO SERVE AS A GUIDE ONLY AND ARE SUBJECT TO CHANGE

Ghanaian Applicants	GH¢5419.00
Applicants from ECOWAS	US\$ 4,798.00

Other African Nationals
Non-African Nationals

US\$ 6,035.00
US\$ 7,894.00

PLEASE NOTE THAT THERE IS **NO BURSARY OR SCHOLARSHIP** FOR THIS PROGRAMME. IT IS A **FEE-PAYING** PROGRAMME AND STUDENTS SHOULD PLAN ACCORDINGLY